

## MEMORANDUM

**TO:** High School Principals

**FROM:** Cheryl Hickman, Executive Director of Secondary Schools

**DATE:** February 16, 2018

**RE:** Attendance Incentive

In light of recent missed school days due to both inclement weather and sickness, the attendance incentive has been adjusted for the 2017-2018 school year.

The adjusted attendance incentive is as follows-

For all ninth-eleventh grade students:

Beginning after Spring Break, for any underclass student who misses two or fewer days and has earned at least a "C" average, the lowest test score will be dropped.

For all twelfth grade students:

Beginning after Spring Break, any senior who misses two or fewer days and has earned at least a "C" average will be exempt from his/her final exam (with the exception of any state EOC test.)

- Note- For 45 day courses, the number of absences would be reduced to one.

At the end of the 2017-2018 school year, the attendance incentive will be reviewed and adjusted as determined by a committee of secondary school principals.